**Team Information**

**Team Name:** Team Tunnel Snakes

**Team Leader:** Travis Hunt

**Team Secretary:** Michael Beaver

**Software Quality Assurance:** Andrew Hamilton

**Team Members:** Drew Aaron, Michael Beaver, Clay Boren,

Chris Farley, Andrew Hamilton, and Travis Hunt

**Meeting Locations and Times**

The team will meet in Collier Library, the Keller 234 computer lab, the MAB 7 computer lab, the Christian Student Center, or at a team member’s house, as a last resort. The specific location will be determined prior to the meeting, and team members will be notified with sufficient notice. Meeting times will be determined as necessary, and team members will be given sufficient notice. There will be a mandatory weekly meeting each Tuesday after class. The location of each mandatory weekly meeting may vary and will be decided upon before the meeting commences. If necessary, the mandatory weekly meeting may be rescheduled. For a detailed list of team members’ availabilities, see the attached table.

**Data Sharing**

Project data will be shared via the GitHub repository service. Travis Hunt will host the main repository under his GitHub account. Versioning will be controlled via the services provided by GitHub. Copies of all paper documents will be emailed to Michael Beaver, and they will be committed to the GitHub repository for redundancy.

**Team Subdivision**

The team will be subdivided into two sub-teams focusing on the GUI frontend and the ASSIST/I backend. There will be a frontend project leader and a backend project leader. All team members will participate in the development of the frontend and backend to some degree. Drew Aaron volunteered to lead the fronted project, and Chad Farley volunteered to lead the backend project. The sub-teams will be more definitively organized (i.e., team members will be distributed appropriately) as the project details become more concrete and as the client’s needs become more apparent.

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| **Team Members’ Daily Availability** | | | | | | | |
| **Name** | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** | **Sun** |
| Travis | 9am-3pm, 6pm-on | 3:15pm-6pm | 9pm-5pm | 3:15pm-6pm | 9am-on | Anytime | 12pm-on |
| Andrew | 4pm-on | 3:30pm-6pm, 7:30pm- on | 4pm-on | 3:30pm-6pm, 7:30pm-on | 4pm-on | Anytime | Anytime |
| Chad | Anytime | 9am-6pm, 7:30pm-on | 9am-4pm | 9am-6pm, 7:30pm-on | 9am-4:30pm | Anytime | Not available |
| Drew | Anytime | 2pm-6pm, 7:30pm-on | Anytime | 2pm-6pm, 7:30pm-on | Anytime | Anytime | Anytime |
| Clay | 6pm-on | 7:30pm-on | 6pm-on | 7:30pm-on | 6pm-on | Anytime | 12pm-on |
| Michael | 10am-1:30pm, 5pm-on | 3:30pm-6pm, 7:30pm-on | 5pm-on | 7:30pm-on | 12pm-on | Anytime | Anytime |